

Unit: **Central Luzon State University Infirmary**

Service: **Pharmacy Service**

Service Availability: **Monday-Friday 8:00am - 5:00pm (except holidays)**

Requirements: **Prescription or health card**

Duration: **10 minutes**

Fee: **Pay cost of medicines**

STEP	CLIENT/PATIENT	SERVICE PROVIDER	DURATION OF ACTIVITY (Under normal circumstances)	PERSON IN CHARGE	FEES AND CHARGES	FORM/S or MATERIALS
1	Present health card or prescription to the pharmacy	Check and prepare the medicines to be dispensed.	3 minutes	Pharmacist		Prescription or health card issued by the attending physician
2	Pay to the cashier	Receive payment and issue receipt.	5 minutes	Infirmary Cashier	Pay cost of laboratory examination	None
3	Present official receipt	Dispense the prescribed medicines with proper instructions.	2 minutes	Pharmacist		None
End of transaction = 10 Minutes						