



Republic of the Philippines
CENTRAL LUZON STATE UNIVERSITY
Science City of Muñoz, Nueva Ecija
PRESIDENTIAL MANAGEMENT SERVICES

REQUEST FORM FOR CORPORATE EMAIL ACCOUNT

Date: _____

Name: _____
(Last Name) (First Name) (M.I.)

Position: _____

College/Department/Office: _____

Purpose of Account: Personal Office

Username for Corporate Email: _____ @clsu.edu.ph

Current Email Address: _____

Approved: _____ Date: _____
Signature over Printed Name

Created: _____ Date: _____
Signature over Printed Name

Please check your current email as the password for your corporate email account will be sent there. Once received, log-in to gmail. Enter your user name with the extension @clsu.edu.ph (e.g. clsu@clsu.edu.ph) and the password sent to you. Once logged-in, change the password for your corporate email account. You may also opt to edit your profile and add your contacts.