

Unit: **Central Luzon State University Infirmary**

Service: **X-ray Laboratory Examination**

Service Availability: **Monday-Friday 8:00am - 5:00pm (except holidays)**

Requirements: **X-ray request (Chest and Extremities)**

Duration: **60 minutes (1hr) (results will be available the next working day)**

Fee: **Pay cost of x-ray examination**

STEP	CLIENT/PATIENT	SERVICE PROVIDER	DURATION OF ACTIVITY (Under normal circumstances)	PERSON IN CHARGE	FEEES AND CHARGES	FORM/S or MATERIALS
1	Present the x-ray request form to the x-ray laboratory section.	Assess the request, advises the client and complete the data and make order of payment	2 minutes	Radiologic Technologist (RT)		Health card and or x-ray request form from the physician
2	Pay to the cashier	Receive payment and issue receipt.	5 minutes	Infirmary Cashier	Pay cost of x-ray examination	None
3	Undergo the required x-ray diagnostic procedure/s	Perform the requested examination procedure/s.		RT		Official receipt
		Preparation and instruction	5 minutes			
		Positioning	3 minutes			
		Chemical Processing	30 minutes			
		Interpretation	5 minutes	Radiologist		

STEP	CLIENT/PATIENT	SERVICE PROVIDER	DURATION OF ACTIVITY (Under normal circumstances)	PERSON IN CHARGE	FEES AND CHARGES	FORM/S or MATERIALS
4	Receive x-ray laboratory report	Type, release and record x-ray examination result	10 minutes	RT		None
END OF TRANSACTION 60 Minutes (1hr)						