



Republic of the Philippines
CENTRAL LUZON STATE UNIVERSITY
Science City of Muñoz, Nueva Ecija

Physical Plant and Site Development Services
Motor Pool Section

LOCAL OFF-CAMPUS ACTIVITY

CERTIFICATION

To Whom It May Concern:

This is to certify that a university vehicle is available for use for the following off-campus activity:

Activity:	
Date / Time:	
Destination(s) and Venue(s):	

It is certified further that documents pertaining to vehicle registration, insurance coverage, and assurance of roadworthiness are updated/valid. The driver(s) of the university assigned in the aforementioned activity hold(s) valid driver's license.

Issued this ____ day of _____, 20__ in accordance with the to CMO No. 63, s 2017 entitled "Policies and Guidelines on Local Off-Campus Activities"

Head, Motor Pool