



# CENTRAL LUZON STATE UNIVERSITY

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## Office of the University President

Memorandum No.: 02-01-2017 ( 03 )

**TO:** VPs, DEANS, DIRECTORS, HEADS OF OFFICES/UNITS

**FROM:** The University President

**SUBJECT:** SUBMISSION OF TARGETS FOR THE PERIOD  
JANUARY TO JUNE 2017

**DATE:** February 1, 2017

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Please submit on or before **February 15, 2017** three (3) copies of your individual and department targets for the period January to June 2017. For the DPCR, kindly submit the forms to **Mr. Jonathan T. Gurion**, PDO for evaluation. For the IPCRs, please submit to the HRMO c/o **Mr. Ryan B. Esteban** or **Mr. Marvin Lester M. Cuaresma**. These offices will forward the forms to the Office of the University President.

In identifying the **strategic priorities**, consider the targets included in the 2017 General Appropriations Act (GAA) and the CLSU Operational Plan for 2017. At the program level, the operational plans can be obtained from the concerned VP. **Core functions** of the offices/units are those enumerated in the University Code while those of the employees are enumerated in their respective Position Description Forms (PDF).

It is reiterated that the submission of the SPMS forms are strictly required pursuant to existing government rules and regulations, and shall be the basis in the granting of the Performance Based Bonus and other personnel actions.

For your information, guidance, and compliance.

  
**TERESO A. ABELLA**  
University President

Cc: Records